

Free IEP Parent Resource Library

A complete set of parent-friendly tools from IEPTemplates.org to help you organize concerns, prepare questions, track school communication, take clearer meeting notes, and feel more prepared for your child's next IEP meeting.

What's inside

- Parent Concerns Worksheet
- Questions to Ask at an IEP Meeting
- School Communication Tracker
- IEP Meeting Notes Page
- Before-the-Meeting Preparation Checklist

Print the complete library or use only the pages you need. No payment required.

Parent Concerns Worksheet

Free IEP Parent Resource from IEPTemplates.org. Organize your main concerns before your child's IEP meeting.

Child's name

Date

My main concerns

Specific examples

What the school has observed

Supports already tried

Changes I would like the IEP team to consider

Questions to Ask at an IEP Meeting

Free IEP Parent Resource from IEPTemplates.org. Bring practical questions so nothing important is missed. Check off or add your own.

Goals

- What are my child's current goals, and how were they chosen?
- How will we know when a goal has been met?

Services

- Which services will my child receive, how often, and for how long?
- Who will provide each service, and where will it take place?

Accommodations

- What accommodations are in place for the classroom and for testing?
- How will teachers be informed of these accommodations?

Progress monitoring

- How will progress be measured, and how often will I receive updates?
- What happens if my child is not making expected progress?

Communication

- Who is my main point of contact, and how should I reach them?
- How will the team keep me informed between meetings?

Next steps

- What are the agreed next steps and timelines after this meeting?
- When will we meet again to review progress?

My own questions

School Communication Tracker

Free IEP Parent Resource from IEPTemplates.org. Keep emails, calls, meetings, documents, responses, and follow-up dates in one place.

Date / Type (email, call, meeting)

Person and summary

Response received / follow-up date

Date / Type (email, call, meeting)

Person and summary

Response received / follow-up date

Date / Type (email, call, meeting)

Person and summary

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IEP Meeting Notes Page

Free IEP Parent Resource from IEPTemplates.org. Capture what is discussed and agreed during the meeting.

Child's name and meeting date

Strengths discussed

Concerns discussed

Decisions made

Accommodations

Services

Unanswered questions

Agreed next steps

Before-the-Meeting Preparation Checklist

Free IEP Parent Resource from IEPTemplates.org. Work through these steps so you arrive organized and ready.

Review and gather

- ☐ Review your child's current IEP and recent progress reports.
- ☐ Review report cards, evaluations, and work samples.
- ☐ Gather examples that illustrate your main concerns.

Organize your priorities

- ☐ Identify your top three priorities for this meeting.
- ☐ Complete the Parent Concerns Worksheet.
- ☐ Note any supports already tried and how they worked.

Prepare your questions

- ☐ Write down the questions you want to ask the team.
- ☐ Review the Questions to Ask at an IEP Meeting list.

Logistics

- ☐ Confirm the meeting date, time, and location or link.
- ☐ Decide who will attend with you, if anyone.
- ☐ Bring this checklist, your notes page, and a pen.

Notes

How to Use This Library

Before the meeting

Use the Parent Concerns Worksheet, the question list, and the preparation checklist to organize your priorities and gather important information.

During the meeting

Use the IEP Meeting Notes Page to record strengths, concerns, decisions, services, accommodations, and next steps.

After the meeting

Use the School Communication Tracker to document follow-up messages, promised documents, responses, and deadlines.

You know your child. These tools help you organize what you need to say.